

State Machine Tool Advisory Committee
Wednesday, March 18, 2009

WCTS Foundation
One Foundation Circle
Waunakee, WI

Members Present

Doug Brockelman	Mgmt, Stanek Tool Corp, New Berlin, member since Oct 1998
David Campbell	Labor, Harley-Davidson, Milwaukee, member since Oct 2008
Mark Dennis	Mgmt, Fox Valley Tool & Die, Kaukauna, member since June 2004
Ray Hall	Labor, Mercury Marine, Cambellsport, member since June 1995
Ken Heins	Mgmt, KLH Industries Inc, Germantown, member since Aug 1997
Anthony Rainey	Labor, Masterlock Company, UAW, member since Oct 2008
Bob Running	Mgmt, In-Sinker-Erator, Racine, member since June 1994
John L. Sloma	Labor, Reedsville, IAM – AW LL516, member since Oct 2008
Henry Verfuert	Mgmt, Bemis Mfg. Co, Sheboygan Falls, member since June 1994

Members Absent

Steve Kuhl	Labor, John Deere-Horicon Beaver Dam, member since Sept 2003
Jim Nichols	Labor, KLH Industries Inc., Germantown, member since Aug 1995
Theodore Hicks	Mgmt, Bohr Precision Machining, Milwaukee, member since 2006

Consultants and Guests

Bill Berge	FVTC
Sandy Destree	DWD/BAS
Karen Morgan	DWD/BAS
Marge Wood	WTCS

The meeting was called to order by Committee Co-Chair Bob running at 10:05 AM in conformance with the Wisconsin Open Meeting Law. Introductions were made and roll call was taken.

Minutes of the November 5, 2008 Machine Tool Advisory Committee Meeting were approved with the following correction: Change the company name to Dell Tool under the section Update of Position Descriptions.

Old Business

MSSC Discussion – Review of Course Text Books

Text books were not reviewed per discussion from last meeting as Karen did not purchase them due to the high cost (\$100 per text book). Anthony Rainey stated that he might be able to obtain 10 or more copies from their supplier.

MSSC is hosting a conference in Milwaukee sponsored by Harley Davidson. Karen will e-mail the committee information regarding the conference.

Discussion about the MSSC program followed. Marge Wood stated that tech schools are delivering the program in many different ways. Safety & Quality units are the most widely used. Other units are more technical and relate to the skilled trades. Karen added that the purpose of the MSSC is to standardize skills throughout Wisconsin. Ken Heins suggested that MSSC be the foundation for Machine Tool apprenticeships. Marge Wood stated that Workforce Advancement Training Grants are available in the Governor's budget and need to be spent by June 30, 2009. Committee members agreed that this funding might be worth pursuing. Bob Running agreed to take the lead on making some contacts.

Karen also informed committee members that NIMS Certification should be considered if the committee is looking into making some curriculum changes. Ken Heins added that the NIMS model was used when the current curriculum was developed. Karen stated that with the changes in the Federal Regulations, the NIMS curriculum would be worth considering because its structure is both competency and time based. Ken Heins requested that discussion of the NIMS certification be placed on the next meeting agenda. Karen will ask a NIMS representative to attend the next meeting.

Update of Position Descriptions—Status

Tool & Die – The position description was shared with the committee. The Federal occupational standards were used and bullet points made it easier to read. Bob Running recommended changing the machinist position description to bullet points as well.

Tool Maker – This position description matches the Tool & Die Maker PD with the removal of the die work from the description.

A motion was made and carried to accept the Tool and Die Maker and Tool Maker PD's with the changes and corrections as suggested by the committee. The Patternmaker and Mold Maker position descriptions are still in progress.

24th Biennial Apprenticeship Conference – Recap

The committee had positive comments about the workshops they attended including EEOC, Mentoring, Generational Differences and the Roundtables. Karen informed the members that the next Conference is set for June 2011 to celebrate the 100 year anniversary of apprenticeship in Wisconsin.

Sole Sponsor Technical Assistance Guide

Karen stated that a summary of the guide will be added to the beginning of the guide. Any comments about the guide should be sent to Karen by Fall 2009.

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New Business

Five Year Review of State Standards

Karen stated that the new Federal Regulations will change the state standards in a few years; however, the current standards still need to be reviewed. It was noted that trade information for Die Maintenance Technician, Designer, Mold Maker and Model Maker were not included in the current standards. Karen indicated that a group was brought together a few years ago to add these trades but they could not agree on standards. Bob Running will contact Mike McNulty from Vobeda Machine & Tool for his help with the Mold Maker trade. A position description will be finished for review at the fall meeting. Ray Hall expressed an interest in helping with the Die Maintenance Technician Trade. Occupational subgroups and standards will be reviewed at the next meeting.

CNC Technician Apprenticeship Program

Mark Weber, was unable to attend.

WTCS Updates

Marge Wood shared information about the quality review process of the Machinist Apprenticeship program conducted by North Central Technical College. She also shared information on measuring technical skill attainment and whether apprenticeship completion was a valid measure of this. This is a topic the committee may hear more about in the future.

Review of Program participants

Karen distributed and reviewed the current program apprenticeship enrollment. There are currently 281 active apprentices in the Machine Tool trades. Historical information was also provided that depicts a steady decrease in the trades since a total of 893 apprentices were active in November 2001.

Next meeting will be sometime in June because of the grant timeline. Karen will notify the committee with a possible date.

Fall 2009 Meeting Date

Wednesday, September 16, 2009 at WTCS, Waunakee

Meeting was adjourned at 1:50 PM.

Submitted by Sandy Destree, Recorder